

DRAFT MINUTES

Open: The meeting opened at 5.35pm

Speaker: No Speaker

Presidents welcome: Teresa French, president welcomed members and guests to the meeting

Attendance: Teresa French, President, Bob Crouch, Secretary. John Buckingham, Iain Mackintosh, Sandra Eady, Wayne Howard, Tara Toomey, Andrew Toomey, David Mailler, Colin Hull

Visitors: Russ French, Peter Low, Miles Doran, Nicola Wilkins, Susan Smith, Leanne Doran, Clare Mailler

Apologies: Trevor and Gayle Kee, Charlie Macarthur

Moved: That the apologies be accepted: John Buckingham/ Iain Mackintosh

CARRIED

Previous Minutes:

Moved: that the previous minutes, as amended, are a true and correct record: John Buckingham/ Iain Mackintosh

CARRIED

Business Arising:

- Business plan. To be circulated to members and put on web site. In progress
- Welcome pack for new members, new businesses to town and welcome to Uralla events. Potential contents of a Welcome to Uralla pack were discussed and ideas brain-stormed from the floor:
 - Calendar of events in business directory
 - Summary about what the chamber has done
 - Business Plan
 - What we plan for the future
 - Invitation to be a guest speaker
 - Invitation to sponsor
 - List of who's who around town
 - Directory of services
 - Chamber role in advocacy
 - How to connect with customers
 - List of significant contacts including Chamber executive, local politicians, councillors etc
 - Members link and link to web site
 - Develop as a digital copy

- Promote business directory. In conjunction with welcome pack.
- Public meeting re trading from home and feedback from businesses on relationships with council (deferred to general business)
- December meeting, venue and form?
 - Our next meeting will be held on Thursday 3rd December, Top Pub, change of time was also discussed, trialling a later time of 7pm at the next meeting.
 - Christmas celebrations will be a lunch at Merilba on 12th December. Firm maximum of 30 so please rsvp to Teresa asap.

Financial report:

| | Debit | Credit | Balance |
|--|--------------|---------------|----------------|
| Opening balance 01 Oct 2020 | | | \$2972.52 |
| Memberships | | 310 | |
| Total | | | \$3282.52 |
| Closing balance as per Bank Statemen 05 Nov 2020 | | | \$3282.52 |

Moved: That the Financial report be accepted Iain Mackintosh/Teresa French

CARRIED

Correspondence:

In: Emails relating to the Public Meeting held last Thursday.

Emails from NSW Business Chamber

Out: Several emails relating to the meeting last Thursday including invitations to Adam Marshall, Kate Jessep, and NSW Farmers Members.

Applications for membership:

Tara Toomey, The Humble Cook

Andrew Toomey, Toomey and Co Ptd Ltd

Teresa French, TR Consultants Pty Ltd, Trading as Thunder Graphics (allowing Russ French to contribute to the Chamber under the ABN where he and Teresa are both directors)

Moved: That the applications for membership be accepted. John Buckingham/ Iain Mackintosh

CARRIED

General Business.

1. Darren Stevenson, EPS consulting is moving to Parkes. Teresa is hoping to organise farewell gathering.
2. **Debrief from the public meeting held on 29th October**, to: Provide the opportunity for Council to brief the Uralla community on the regulations relating to trading from home, and provide an opportunity for businesses to provide feedback to Council on how we could improve council/business relationships.

Bob provided a report on progress with preparation of the report on the meeting.
The report to consist of:

- Introduction,
- Purpose,
- Key points from presentations and submissions
- From here
- Appendix 1 Presentations
- Appendix 2 Submissions
- Appendix 3 Hypotheticals for addressing by Council

The key points from the presentations and submissions were discussed in some detail.

The first draft of the report will be circulated to Chamber members and speakers early next week (week commencing 9th November) to be available (if not too much revision is required) to Council and our community by Thursday 12 November.

3. **Christmas promotions:** Promotions for Uralla in the lead up to Christmas were discussed and ideas put forward from the floor:
 - Late night shopping and festivities on 19th December
 - Band
 - Someone new under awnings
 - Christmas lights

A subcommittee consisting of Teresa French, Nicola Wilkins, Bob Crouch, Russ French and John Buckingham to progress the idea.

Next meeting: 7.00pm Thursday 3rd December 2020 at the Top Pub.

Meeting close: 7.05